

## PUBLIC PREVIEW:

### MATTERS TO BE CONSIDERED LATER IN PRIVATE

|                      |                                     |
|----------------------|-------------------------------------|
| Cabinet Member(s)    | As appropriate                      |
| Cabinet Portfolio(s) | As appropriate                      |
| Officer Contact(s)   | Mark Braddock – Democratic Services |
| Papers with report   | None                                |

## HEADLINES

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| Summary                     | <p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p> |
| Putting our Residents First | This report supports the following Council objectives of: <i>Our Natural Environment; Our Built Environment; Our Heritage and Civic Pride; Strong financial management</i>  |
| Financial Cost              | As set out in the report.   |
| Relevant Select Committee   | As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.   |
| Ward(s)                     | As set out in the report  |

## RECOMMENDATION

**That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.**

### Reasons for recommendation

#### Why are certain reports considered in private?

As a transparent, democratic organisation, the Council’s Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations,

which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

#### How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

#### **Alternative options considered**

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

#### **Legal comments**

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

## SUPPORTING INFORMATION

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| <p><b>Item 10 - Contract: Software Support and Maintenance for the Council's Revenues, Benefits and Housing systems</b></p>   |  |
| <p><b>Relevant Cabinet Member(s)</b></p>  | <p><b>Relevant Ward<br/>Select Committee</b></p>                                 |
| <p>Councillor Douglas Mills<br/>Cabinet Member for Corporate Services</p>   | <p>N/A<br/>Finance &amp; Corporate</p>   |
| <p><b>Information</b></p>   | <p><b>General<br/>recommendations</b></p>  |
| <p>Cabinet will consider awarding a contract for the provision of Support and Maintenance of its Revenues and Benefits and Housing software systems.</p> <p>This will enable continued support to the financial systems required for both the Council and residents in the provision of housing, council tax, business rates and benefits.</p> <p>For example, the system supports the billing, recovery and enforcement of council tax, business rates from 115,000 domestic properties and 9,000 businesses. It also supports payments of housing benefits and council tax reduction to those in receipt along with the Council's housing services, providing critical back office functions.</p> | <p>That the Cabinet considers a contract for the provision of such services.</p> |

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| <p><b>Item 11 - Planned Replacement of Domestic Boilers for 2022/23</b></p>  |  |
| <p><b>Relevant Cabinet Member(s)</b></p>   | <p><b>Relevant Ward<br/>Select Committee</b></p>   |
| <p>Councillor Jonathan Bianco<br/>Cabinet Member for Property, Highways and Transport</p>  | <p>Various<br/>Property, Highways &amp; Transport</p>  |
| <p><b>Information</b></p>  | <p><b>General<br/>recommendations</b></p>  |
| <p>This report seeks Cabinet authority to vary a contract with the current term contractor to include planned boiler replacements.</p> <p>With 8,636 gas boilers within the Council’s housing stock, some aging boilers will soon require a complete replacement. This proposed contract variation will enable a planned programme over a five-year period for obsolete boilers replacing them with high efficiency “A” rated units.</p> | <p>That the Cabinet vary the current term contractor contract to include the Planned Boiler Replacement of Domestic Boilers.</p> |

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| <b>Item 12 - Clean and Wastewater Services 2022-2026</b>   |   |
| <b>Relevant Cabinet Member(s)</b>  | <b>Relevant Ward<br/>Select Committee</b>   |
| Councillor Martin Goddard<br>Cabinet Member for Finance  | N/A<br>Finance & Corporate  |
| <b>Information</b>   | <b>General<br/>recommendations</b>  |
| <p>From April 2017, business customers (including Local Authorities) in England have been able to select who provides retail water and wastewater services to their organisation as a result of water market deregulation. The Public Contracts Regulations 2015 required Local Authorities to tender for these services.</p> <p>As the previous contract is due to expire, a new contract is required following competitive tender. The proposed contract primarily include two elements:</p> <ol style="list-style-type: none"> <li>1) Wholesale costs – based on the supply</li> <li>2) Retail margin – e.g. billing, payment and customer services, leak detection, advanced metering etc.</li> </ol> <p>Subject to Cabinet approval, the new contract will provide the Council with reduced supplier margin costs and efficiency gains through consolidated billing and improved contract and account management.</p> | <p>That the Cabinet consider accepting the tender for the provision of Clean and Wastewater Services to the London Borough of Hillingdon.</p> |

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| <b>Item 13 - Contract: Blue Collar Agency Staff</b>  |   |
| <b>Relevant Cabinet Member(s)</b>  | <b>Relevant Ward<br/>Select Committee</b>   |
| Councillor Douglas Mills<br>Cabinet Member for Corporate Services  | All<br>Finance & Corporate  |
| <b>Information</b>   | <b>General<br/>recommendations</b>  |
| <p>Cabinet approval will be sought to award contract for the provision of contingent agency workers who are used to supplement the Council's directly employed workforce in areas such as refuse and recycling, street cleansing, highways, green spaces and passenger services.</p> <p>The ability to flex the workforce through such arrangements ensures the Council can maintain excellent front-line services to residents.</p> <p>For example, during the Covid-19 pandemic lockdowns, the Council was able to plug staffing gaps caused by Covid infection rates in order to continue weekly waste service collections. This contrasted greatly with some other London Boroughs who struggled to maintain their usual waste collections and other refuse services such as garden waste.</p> | <p>That the Cabinet considers accepting a contract for such services, via direct award, and based on a framework agreement.</p> |

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| <p><b>Item 14 - Integrated Public Health Services – Contract Extensions</b></p>  |  |
| <p><b>Relevant Cabinet Member(s)</b></p>   | <p><b>Relevant Ward Select Committee</b></p>                                   |
| <p>Councillor Jane Palmer<br/>Cabinet Member for Health &amp; Social Care</p>  | <p>All<br/>Health &amp; Social Care</p>  |
| <p><b>Information</b></p>  | <p><b>General recommendations</b></p>  |
| <p>This report seeks Cabinet approval to extend the current Integrated Public Health Service contracts for a short term period. These contracts, with established different providers, provide the following public health services to residents in the Borough:</p> <ul style="list-style-type: none"> <li>• Health Visiting and School Nursing</li> <li>• Children’s Integrated Therapies</li> <li>• Sexual and Reproductive Health</li> <li>• Community Substance Misuse (Drugs and Alcohol)</li> <li>• Child Obesity and Weight Management</li> <li>• Multi Agency Psychology services for children and young people)</li> <li>• NHS Health Checks</li> <li>• Stop Smoking Services</li> </ul> <p>The extension of current services is proposed at this time given the NHS and Public Health focus on the Covid-19 pandemic response over the last couple of years, which has understandably delayed a full retender process.</p> <p>This has, however, created an opportunity to fully understand what public health services are needed for the future and to take account of learning from the pandemic and find more effective ways these services can be delivered prior to re-tendering.</p> | <p>That the Cabinet extends a range of contracts with local NHS providers.</p> |

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| <p><b>Item 15 - Relocation of the Hillingdon Outdoors Activity Centre (HOAC)</b></p>   |   |
| <p><b>Relevant Cabinet Member(s)</b></p>   | <p><b>Relevant Ward Select Committee</b></p>  |
| <p>Councillor Jane Palmer<br/>Cabinet Member for Health &amp; Social Care</p>  | <p>Harefield Village &amp; Ickenham &amp; South Harefield<br/><br/>Families, Health &amp; Wellbeing</p>   |
| <p><b>Information</b></p>  | <p><b>General recommendations</b></p>   |
| <p>Due to the construction of the High Speed 2 (HS2) and a new viaduct required, the existing HOAC site is scheduled to be demolished and needs to be relocated to another site.</p> <p>Cabinet will receive a progress report on the planned relocation of HOAC to a new site at Broadwater Lake, Harefield in the Colne Valley. Cabinet will make the necessary commercial decisions regarding the project, the land to be acquired and consultancy and design services.</p> <p>The site has been designated a Site of Special and Scientific Interest which will require specialist advice on the management and maintenance of the site to protect and enhance wildlife and existing features of biodiversity or geodiversity within the development site.</p> <p>Once the project has been completed, young people and the wider community will have access to a state-of-the-art outdoor facility within the Borough, including activities like camping, rowing, sailing, kayaking, wildlife watching and access to the adjacent canal for further activities.</p> <p>The project budget is funded from an agreed contribution of £26,500k from HS2 Ltd, as set out in the Council's budget.</p> | <p>That Cabinet approve:</p> <ol style="list-style-type: none"> <li>1) The relocation of HOAC and other facilities to a new site at Broadwater Lake, Harefield, and the purchase of the land at Broadwater Lake.</li> <li>2) Initial project funding and appointment of the necessary consultancy services.</li> <li>3) The extension of the agreement with HS2 for the continuous funding of the project.</li> </ol> |